

Position: Chief Behavioral Health Officer

POSITION SUMMARY

The Chief Behavioral Health Officer (CBHO) will provide executive supervision of the Behavioral Health Department across all HMS sites. This position is a member of the Senior Leadership Team.

In addition to clinic-based services, this position will be expected to actively participate in community outreach efforts in the HMS two-county service area as well as public health policy at the local, regional state and national levels in conjunction with the HMS CEO.

The delivery of quality service and positive interaction with our customers is critical to the completion of all the tasks within this job description, thus the employee is responsible for establishing and maintaining interpersonal relationships with patients, visitors and HMS employees in a courteous, respectful and professional manner. Guidelines include all HMS policies and procedures and the regulations of the State of New Mexico Counseling and Therapy Practice Board. Guidelines will also include oversight and adherence to all behavioral health all HMS policies and procedures.

POSITION RESPONSIBILITIES

1. Prioritization and oversight of behavioral health patients and ongoing patient services.
2. Clinical Supervisory Activities
 - a. Oversight of effective direct clinical supervision of department staff and/or arrangements for external supervision of staff as needed to meet specific staff licensing requirements (such as social work licensure).
3. Administrative, QI and Planning
 - a. QI/Research activities (qualitative and quantitative)
 - b. Review/modify/implement policy/procedure
 - c. Review charge entry/billing/collection functions of staff
 - d. Participation in community health meetings
 - e. Participation in HMS-wide QI activities including peer review
 - f. Uses strategic plan as basis for service provision
 - g. Monitors department budget.
 - h. Evaluates staff performance as required by policy and procedure.
4. Provide for the behavioral health care that is consistent with licensure and relates to the HMS strategic plan and service array.
 - a. Obtain and document a comprehensive behavioral health history focusing on the patient's presenting chief complaint.

- b. Obtain and document an appropriate risk assessment, substance abuse history and related psycho-biological.
 - c. Provides comprehensive discharge instruction and provides for appropriate follow-up when needed.
 - d. Provides health education to patients as needed.
- 6. Assumes responsibility for maintaining competence in clinical practice.
 - a. Attends continuing education activities pertinent to practice setting.
 - b. Identifies practice modalities and skill levels along with HMS credentialing process
- 7. Participates in quality assurance activities in the health care setting.
 - a. Participates in peer review.
 - b. Participates in chart audit.
 - c. Provides appropriate follow-up of patients.
- 8. Collaborates with other health care providers in assessing, planning, implementing and evaluating care for individual clients and for target populations.
 - a. Consults with colleagues as needed and is available to colleagues for consultation.
 - b. Provides optimal learning experience and an understanding of the delivery of patient care.
 - c. Maintains good working relationships with referring clinicians.

MINIMUM QUALIFICATIONS

- 1. New Mexico Licensed Medical Doctor, Psychiatric Nurse Practitioner, Psychiatrist, Clinical Psychologist or Mental Health Therapist
- 2. Master's degree in healthcare, business, or related field (MBA, MHA, MPH) preferred
- 3. Minimum three-year's experience in mental health leadership position
- 4. Evidence of continuing education necessary to maintain licensure as applicable

DESIRED ABILITIES

Fluent in English and Spanish, both written and oral preferred
Effective verbal and written communication skills

TO APPLY

Completed HMS Employment Application may be emailed to jobs@hmsnm.org or dropped off or mailed to:

1105 N. Pope Street, Suite C, Silver City, NM 88061

Or

530 DeMoss Street, Lordsburg, NM 88045

For more information call 575-247-6036

